

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 18 OCTOBER 2021

PRESENT

Cllrs. E M Jones (in the chair), R A Harper, J A Hook, C J Lamb and *C D Steward. Also in attendance were three members of the public and the Clerk, Mr B J W Mackman.

In the absence of the Chairman, Cllr. Barry and Vice-Chairman Cllr. Powell, it was agreed that Cllr. Jones chair the meeting.

21/281 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

21/282 – PUBLIC PARTICIPATION

Owners of two of the shops in the Allerton Drive parade spoke on the subject of the incident of a car mounting the pavement in front of the café addressed the Cllrs. A letter from a resident who had been in the café at the time was read out. Details of the incident are in agenda item 21/291 below.

21/283 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies for absence were received from Cllrs. S P Barry and P H F Powell.

21/284 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Cllrs. Barry and Powell's reasons for absence were approved.

21/285 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 SEPTEMBER 2021

The minutes of the Parish Council meeting held on 20 September 2021, having been circulated prior to the meeting, were approved and signed.

21/286 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook reported: -

- Yorkshire Green are conducting a consultation on where best to site a new sub station in the local area. Details can be found in Poppleton Library until the consultation period expires.
- That a recent survey has identified concern over the cars parked in Ebor Way close to the junction with Millfield Lane.

21/287 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Overgrowing hedges (Min. 21/254a) - (City Council first informed May 2019 – Min. 19/159c)*
Cllr. Hook reported that she is in the process of listing all offending hedges in the village.

It was noted that the City Council had written to some residents asking them to cut back their hedges.

(b) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 21/254b) – (City Council first informed February 2019 – Min. 19/058a)*

The Clerk reported that he had sent another email to the City Council asking for a report on where

on the list of priorities does the Allerton Drive problem lie.

(c) *poppleton-pc.org.uk email addresses for Councillors (Min. 21/254e)*

The Clerk explained that the Upper Poppleton Cllr. had not yet signed up to a poppleton-pc mail address. As and when this has been successful the Clerk will explain how it is done for the Nether Councillors who wish to take up the offer.

* Cllr. Steward arrived at this point in the meeting.

(d) *Restarting the Parish Council's Twitter account (Min. 21/254h)*

It was reported that the Twitter account is now active.

21/288 – FINANCE

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 18 October 2021. The report reflected the receipts and payments below. The bank balances on 18 October were: -

Current Account	£500.00
Business Money Manager Account	£17,075.74
National Savings Investment Account	£15,530.73

(b) *To note accounts for payment (net of VAT);*

2245	PKF Littlejohn	External auditor's fee	£200.00
2246	Cancelled		£0.00
2247	YLCA	Planning seminar fee for Cllr. Harper	£22.50
2248	Poppleton Community Trust	Room hire - September	£36.00
2249	Cancelled		£0.00
2250	James Mackman	Salary – October	£537.06
2251	H M Revenue & Customs	Income Tax – October	£134.40
2252	James Mackman	Expenses including £20.00 for a wreath	£30.81
DD	IONOS	Website charge for September	£5.00

(c) *To receive a report on income received*

HMRC	VAT refund	£278.76
City of York Council	2 nd half year's precept	£11,000.00
Friends of Poppleton Tithe Barn	2 nd half year's cartshed rent	£80.00

(d) *To note the external auditor's report*

Prior to the meeting the Clerk had emailed the external auditor's report to the Councillors. The contents of the report were noted.

(e) *To reconsider paying creditors by BACS*

The Clerk explained the process of making payments to creditors directly from the Parish Council's bank account and how safeguards were built into the system. It was resolved that the Parish Council would introduce the system of making payments directly from the bank account. It was agreed that the HSBC document authorising the payments system be signed. **(Action Clerk)**

21/289 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting.

No news on this subject.

(b) The management of Warren Lea

No news to report.

(c) The management of the Common Land

Cllr. Jones reported that she, Mr Jones and Cllr. Harper had planted 25kg of daffodil bulbs.

(d) Allerton Drive Garden

It was noted that the top of the hedge needs to be trimmed again. The Clerk is to arrange this. **(Action Clerk)**

(e) The Moat Fields

It was noted that there are sheep in the Moat Fields and that they appear to be safe.

(f) The Cartsheds

- i. The Clerk reported that the area in front of the cartsheds had flooded during the last downpour and that water had entered the right-hand bay by about two feet. It was agreed that the installation of a trench drain may be the solution and the Clerk is to ask Ken Falkingham about this. **(Action Clerk)**
- ii. The Clerk reported having sent out the three half-yearly rent demands.

(g) The Wildlife Area

- i. It was noted that the Wildlife Group had chosen a *Amelanchier Snowy Mespilus* to be planted in front of the pond. It was agreed that Cllr. Jones arrange for the purchase of the tree and that Rylands be asked to plant it. **(Action Cllr. Jones)**
- ii. It was agreed that arrangements be made to flail the hedge that borders the Wildlife area as it has grown too high to trim by other means. A price of £390 from Ryland Horticulture was accepted. **(Action Clerk)**
- iii. The problem with rats being attracted by the food that people are feeding the ducks was again discussed. It was agreed that a sign would serve no purpose and would no doubt be removed in a short while. It was agreed that another request be made on the Pop Mums group on Facebook. **(Action Cllr. Hook)**

21/290- TO CONSIDER COUNCILLOR AND CLERK TRAINING

Cllr. Harper reported on his attendance at the YLCA Zoom planning seminar and gave a hand-out of the salient points to consider when considering a planning application.

21/291 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

To discuss the Allerton Drive shops incident

The recent incident of a car mounting the kerb, crossing the pavement outside the café in Allerton Drive, crashing through the tables and chairs and cracking the café window was discussed. The question of what action could be taken to prevent a similar occurrence was raised. It was agreed that the City Council be asked for advice and that the Parish Council would look favourably to part funding a solution if it has the power to do so. **(Action Cllr. Hook)**

21/292 – TO CONSIDER ARRANGEMENTS FOR REMEMBRANCE SUNDAY AND THE ARMISTICE DAY SERVICE

It was noted that the Remembrance Day Service on Upper Poppleton Green is proceeding as normal this year. It is expected that the Chairman will read a Lesson at the Church Service. There will be the usual service at the Nether Poppleton War Memorial at 11.00am on Thursday 11 November. Colin Robinson is to be asked to conduct the Service as he did in 2020. (**Action Clerk**)

21/293 – TO RECEIVE REPORTS ON/FROM

(a) Village policing

Prior to the meeting the Clerk had given each Cllr. a schedule of incidents in Nether Poppleton reported to the police in September 2021. The schedule was noted.

(b) Poppleton Community Trust

No news on this subject.

(c) Youth Club

No good news on this subject.

(d) YLCA York Branch

No report.

(e) The Queen's Platinum Jubilee

Cllr. Hook reported that a number of ideas have been floated to celebrate the event and plans are being made. There is to be a lighting of the beacon on Upper Poppleton Green at 10.00pm on Thursday 2nd June, The Children's Sports Day is to be held on Friday 3rd June.

(f) Single Parish Council Working Group

The Clerk reported that at last week's Upper Poppleton Parish Council meeting the Councillors resolved not to pursue the idea of a single Parish Council but would encourage joint working groups when necessary

It was resolved that as NPPC is still keen to explore the possibility that UPPC Cllrs. be encouraged to reconsider their decision.

(g) Trees Working Group

It was noted that the Group is waiting for Dave Gregory's report on where he thinks trees could be planted.

(h) Any other meeting

No reports.

21/294 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

It was noted that the correspondence received since the September meeting, as listed below, had already been circulated to the Councillors.

(a) Explore York Libraries & Archives - Annual Review

(b) YLCA - Bilsdale mast update

(c) YLCA - White Rose update

(d) Yorkshire Green Energy Enablement (GREEN) Project - Early Consultation Briefing

21/295 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
17 Nov	Queen’s Platinum Jubilee	Poppleton Centre/ 7.00pm	Cllrs. Lamb & Steward

21/296 – TO CONSIDER MINOR MATTERS

None.

21/297 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

The placing of bollards in front of the Allerton Drive shops.

21/298 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 NOVEMBER 2021

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 15 November 2021.

There being no other business the meeting was formally closed at 9.11pm.

Chairman.....

Date.....

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The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>

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